

**Minutes of the Parish Council Meeting**  
**Held on 9<sup>th</sup> December 2024 at 7.30pm at the Stoke Gifford Retirement Village.**

**Present:** - Cllrs Anthony Hyde (AH) (Chair), Anil Mishra (AM), Ayrden Pocock (AP), Rajanataraj Sivaraj (RS), Bethan Candlin (BC),  
Graham Smith (Clerk).

**1. Apologies for Absence**

Apology received from Cllrs Sam Olure (SO), Prasanna Ramarathnam (PR).

**2. Evacuation Procedures**

AG) described evacuation procedures.

**3. Declaration of Interests**

None

**4. Public Participation**

One member of the public was in attendance to observe. Cllr Sean Rhodes (SGC).

**5. Minutes from Previous Meeting**

Minutes of the previous meeting held on the 11<sup>th</sup> of November were presented and Cllrs agreed that they were an accurate representation of the meeting. (AP) proposed to adopt the minutes of the Parish Council meeting dated 14<sup>th</sup> October, BC and all Cllrs accepted minutes as presented.

**24.041 Resolved:** The minutes of the Parish Council meeting held on Monday 11<sup>th</sup> November 2024 were accepted as accurate and signed by the Chair.

**6. Presentation / Discussion SGC Waste Services**

(AH) introduced Cllr Sean Rhodes (SR) to discuss matters pertaining to Parish Council concerns and initiatives predominantly directed toward SGC waste services.

(SR) thanked Cllrs / Clerk for the invitation to the meeting and updated the Parish Council on matters relating to waste. A new contract with Suez had been agreed which has presented the opportunity to examine concerns raised by Parish Councils throughout the South Glos Area and particularly relevant to Stoke Park and Cheswick how to address resident concerns relating to overflow of waste emanating from HMOs. It is proposed that SGC consider moving away from green recycling plastic containers and return to the original flexible bags which will hold more plastic waste and last longer. Allowing two black wheelie bins is being considered for HMO's at a compulsory cost to the landlord will only be compulsorily available to HMO's with new planning applications. It is appreciated that this will take effective communication for existing landlords of HMO's to agree.

(SGC) is considering an initiative of linking waste services to a mobile phone APP. It will deal with behavioural issues, advice, information / alerts re-collections and a one to one contact for officers to message and manage directly landlords of HMO's.

(AP) raised the initiative from the Parish Council relating to providing additional waste disposal units (skips) at peak times of movement of students within HMO's. The dates and locations of such will be considered and the period they will be effective. The extra capacity for disposal is seen to be vital to prevent overspill and littering of streets. (SR) in principal approved of the initiative and suggested he consult officers relating to SGC recycling policies to better understand if this fits with SGC strategy. It is commended that Parish Councils take initiatives such as this and is encouraged by the district council.

**241209: Action 001** – To seek opinion / feedback from officers relating to the Parish Council waste initiative and report back to council.

**Action to Cllr Sean Rhodes**

**7. Review from Chair**

(AH) addressed several outstanding issues –

1. Meeting Microphones – Are currently out of stock and requested that (Clerk) place on the agenda for the next meeting for purchase approval.
2. Laptops for councillors – Microsoft was recommended over Apple and that consideration is to be given to the purchase of. The laptops are the same as those issued to SGC to their Cllrs at a cost of £1300 each. (AH) will endeavour to agree a discount from the supplier. (RS) advised “Microsoft Office” charges will apply for the use of software but potentially a discount may also be sourced. (AH) requested that (Clerk) place on the agenda for the next meeting for purchase approval.
3. Logo – (AH) presented an image of what was proposed to be a potential logo however, Cllrs agreed a more recognisable logo for the parish be adopted and agreed this be organised through a professional designer and proposed a spend of up to £1500 to obtain three images to choose from. (AH) emphasised the urgency of this as the border signage for the Parish should be in situ by the summer. (AH) requested that (Clerk) place on the agenda for the next meeting for approval of logos.

**8. South Gloucestershire Council**

Ward Cllr Ayrden Pocock informed Cllrs that there were no new items to update since the last meeting. He is awaiting confirmation as to when the roads at Scholars chase be brought into the control of South Glos Council now that works are completed.

**9. Finance-****To review October / November Finance reports & reconciliations.**

(Clerk) presented with the agenda packs the October and November Finance report and reconciliation stating that the October report was completed but not signed off at last meeting due to a printer malfunction.

(AP) proposed to accept the October and November finance reports and reconciliations. (BC) seconded and all Cllrs unanimously agreed.

**24.043 Resolved:** Finance reports and reconciliations for Oct / Nov 24 were accepted and signed.

**10. Authorisation of Payments**

13a Payments authorised by (BC) & (AH).

Details	Ref.	£
Clerk & Council Pension Contributions	B/P 073	576.31
Clerk Expense	B/P 074	235.95
Actuarial and Admin charges	B/P 075	1380.00
Total Receipts		£2192.26

13b Payment out of meeting authorised by (AH) & (AM)

Details	Ref.	£
Clerk Salary - November	B/P 072	1315.55
Total Receipts		£825.21

13c Current Receipts

Details	Ref.	£
None		
Total Receipts		£00.00

**24.044 Resolved:** Payments presented to the PC meeting on 9<sup>th</sup> December 2024 were accepted.

**11. Correspondence**

(Clerk) reported that correspondence had been received from Taylor Wimpy relating to his enquiry regarding use of land for the potential of developing a community centre. It detailed the reasons why the proposal would not be considered due to the commitment to retain the land as “public Open Space” in perpetuity as a planning requirement, and that it was now being managed by a

separate company. (Clerk) placed on the screen a map of the Parish border which clearly shows that the land in question is outside the Parish and falls within the district managed by Bristol city council.

**12. Website**

No new items to upload.

**13. To consider any matters for the next meeting.**

Matters raised in item 7 of these minutes.

**14. Planning Items for review and consideration**

P24/02224/F <b>Approval</b>	Starbucks, Unit 100B 100C Bristol Business Park	Installation of 3no. air conditioning units at roof top level
P24/02553/HH <b>Refusal</b>	41 Jekyll Close, BS16 1UX	Conversion of existing garage to form additional living accommodation.
P24/02048/HH <b>Approval</b>	14 Shubb Leaze, BS16 1WX	Erection of two storey side extension to form additional living accommodation.
P24/02401/HH <b>Approve CLE</b>	25 Barton Walk, BS16 1AB	Erection of single storey rear extension and conversion of existing garage to provide additional living accommodation
P24/02589/F	24 Wallscourt Road, BS34 7NU	Change of use from dwelling (Class C3) to a small house in multiple occupation (HMO) for up to 5no. residents (Class C4) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (retrospective).

Cllrs agreed to object to P24/02589/F as this is a retrospective application and the landlord should have exercised a level of due diligence prior to conversion of the accommodation. Cllrs recognise that Landlords believe a retrospective application is more likely to be approved.

Meeting Closed 21.00PM

**The next Council Meeting – 13<sup>th</sup> January 2025. (Stoke Gifford Retirement Village)**